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**Board Member Nominee Application**

**Thank you for your interest in the Four County Labour Market Planning Board (FCLMPB).**

The Board accomplishes its mandate by working collaboratively with business, workforce and community organizations to plan and initiate projects and programs that address the specific needs of workforce development in Bruce, Grey, Huron and Perth.

**Vision**

A skilled workforce with meaningful job opportunities and quality employment in a sustainable and prosperous economy

**Mission**

The Four County Labour Market Planning Board plans and promotes local labour market strategies to meet the challenges of a changing economy.

**Mandate**

The Four County Labour Market Planning Board plays a leadership role in the development of innovative labour market strategies by:

* Providing reliable research;
* Identifying employment trends;
* Targeting workforce opportunities;
* Promoting skills development; and,
* Raising public awareness of workforce issues

**Qualifications for Membership with FCLMPB**

All board members must meet qualifications and standards established by Provincial and Federal legislation, including the Ontario Non Profit Corporations Act (ONCA).

* They must be least 18 years old,
* Not been declared incapable under the laws of a Canadian province or territory, or by a court in a jurisdiction outside Canada,
* Or not be in bankrupt status.

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| --- | --- |
| **Do you meet all of the minimum qualifications listed above?** | Yes  No |

**You must also** work or live in one of the four counties (Bruce, Grey, Huron or Perth)

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| --- | --- |
| Which county do you work in? | Bruce  Grey  Huron  Perth |

|  |  |
| --- | --- |
| Which county do you live in? | Bruce  Grey  Huron  Perth |

|  |  |
| --- | --- |
| Were you nominated by a current board member? Please provide their name if applicable |  |

We ask that you read and answer all questions included in this form in order to assist us in understanding your background, skills and experience as it relates to this role.

**Board Director Nominee Information**

|  |  |  |
| --- | --- | --- |
| First Name |  | |
| Last Name |  | |
| Email |  | |
| Phone |  | |
| Preferred contact method | Email | Phone |
| Preferred pronouns (she/her;  he/him or they/their) | she/her  he/him  they/their | |
| Name of the organization you be  representing (if applicable) |  | |
| Current Occupation/Title |  | |

*In submitting this form I agree to my details being used for the purposes of board recruitment. The information will only be accessed by necessary staff. I understand my data will be held securely and will not be distributed outside of the FCLMPB. I have a right to change or access my information. I understand that when this information is no longer required for this purpose, official non-profit corporation procedures will be followed to dispose of my data.*

**Please select the group/s you represent** (Check all that apply)

Business or Non-Profit - please specify Sector

Union/Labour  Education/Training  Other – Please specify

Aboriginal  Youth  Women  Person/s with Disability

Ethnic or Visible Minorities  Other – Please specify

**Please self-assess your skills and/or experience in each of the competencies listed below; ranked as N/A, Low, Medium or High.**

|  |  |  |  |
| --- | --- | --- | --- |
| *(0 – N/A) no experience or knowledge*  *(1 - Low) some experience/knowledge* | | *(2 - Med) high level of experience/knowledge*  *(3 - High) certificates, designation credentials* | |
| **General Competency** | **Description of Competency** | | ***Ranking*** |
| Business & Entrepreneurship | Understanding of rural communities, business, social issues, rural affairs, social welfare systems and regulations, etc. | |  |
| Marketing | Marketing skills and strategies, graphic design, digital marketing, media, social media | |  |
| Communications | Networking, media relations, public speaking, storytelling, etc. | |  |
| Governance | Risk management, accountability, structure, systems, policies, bylaw and, board controls | |  |
| Government relations or Advocacy | Advocacy, government, political, economic development, social services, etc. | |  |
| Leadership | Community leadership, organizational management, team work, collaboration, project management | |  |
| Legal or Non Profit Law | Knowledge of substantive law and legal procedure, legal research, analytical and logical reasoning | |  |
| Research & Analysis | Data research and report writing experience, Qualitative and quantitative collection methods | |  |
| Social Planning | Understanding health/ wellbeing of community, policy analysis, partnerships to improve quality of life | |  |
| Committee or Board Leadership | Chairing meetings, achieving consensus, meeting facilitation, bylaws and policies, fiduciary duty | |  |
| Strategic Planning & Direction | Organizational vision, innovation, resources allocation, and measuring success (KPI’s) | |  |
| Finance & Accounting Principles | Knowledgeable in reading and interpreting financial documents, Understanding of best practices in Finance & Accounting principles | |  |
| Fundraising and/or Event Planning | Event planning, registration processes, organizing speakers, fundraising, securing grants and/or application writing | |  |
| Human Resources or Recruitment | Human rights, employment legislation, recruitment, hiring practices and contract law | |  |

**DECLARATION AND SIGNATURE/S**

By signing this nomination form, I attest that all information provided is accurate as of the date signed and I understand the role I am applying for as member of the FCLMPB.

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| --- | --- |
| **Nominee Signature** |  |
| Date Signed |  |
| Printed Name (First and Last) |  |

**Supporting Signature (if applicable)**

By signing this document as a supporting signatory, I support the nomination of this candidate and will support the nominee in their role as a member of the FCLMPB Board of Directors should they be approved.

|  |  |
| --- | --- |
| **Supporting Signature** |  |
| Date Signed |  |
| Printed Name (First and Last) |  |

**Please return the completed document with an attached resume to:**

**Email:** [executivedirector@planningboard.ca](mailto:executivedirector@planningboard.ca)

Questions? - Phone: 519-881-2725 ext. 126

**We thank you again for your interest in the FCLMPB.**

The board recruitment selection committee will review applicants for eligibility. Those candidates who match the skills and experience we are seeking will be contacted for an interview.